



## SHEFFIELD CITY COUNCIL Committee Report

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**Report of:** Chief Licensing Officer, Head of Licensing

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**Date:** 29<sup>th</sup> September 2020 – 3pm via Zoom

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**Subject:** Street Trading  
Application for a Static Street Trading Consent

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**Author of Report:** Jayne Gough

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**Summary:** To consider an application for a Static Street Trading Consent submitted by Bradley Smith & Barrie Turvill, to trade Greek Hot Food and Soft Drinks in Chapeltown Working Mens Club Car Park, 10 Market Place, Chapeltown, Sheffield, S35 2UU

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**Background Papers:** As attached  
[Street Trading Policy](#)

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**Category of Report:** OPEN

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**REPORT OF THE CHIEF LICENSING OFFICER,  
HEAD OF LICENSING TO THE LICENSING SUB COMMITTEE**

**REF No: 77/20**

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982  
STATIC STREET TRADING**

**Site: Chapeltown Working Mens Club Car Park, 10 Market Place,  
Chapeltown, Sheffield, S35 2UU.**

**1.0 PURPOSE OF REPORT**

1.1 To consider an application for a Static Street Trading Consent submitted by Bradley Smith & Barrie Turvill, to trade Greek Hot Food and Soft Drinks in Chapeltown Working Mens Club Car Park, 10 Market Place, Chapeltown, Sheffield, S35 2UU.

**2.0 INTRODUCTION**

2.0 The Council as a Licensing Authority have power under the provision of the 1982 Act to regulate Street Trading in the City.

2.1 A Street Trading Consent is required to trade on any Street (which includes roads, footways, forecourts, or other areas to which the public have access) within the Sheffield City Boundary.

2.2 The Licensing Committee at it's meeting of 29<sup>th</sup> January 2002 passed the following resolution:

1. That under the provisions of schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982:

- (a) all streets (which includes roads, footways, forecourts or other areas to which the public have access) within the Sheffield City boundary, shall be designated consent streets and;
- (b) such street trading designation shall take effect as from the 1<sup>st</sup> April 2002; and
- (c) all previous designations in relation to street trading will be rescinded as a result of the designation set out above.

2. The effect of this resolution is that from 1<sup>st</sup> April 2002, it will be an offence to engage in street trading in any street or any other place identified in the above resolution without being authorised to do so by consent from the City Council.

2.3 A Local Authority may attach conditions to a Street Trading Consent. The conditions may include conditions to prevent obstruction of the street and danger to persons using the street or nuisance or annoyance.

2.4 A Street Trading Consent may only be granted for a maximum period of twelve months.

2.5 There is no appeal procedure against the refusal or revocation of any consent. An applicant may, however apply for judicial review of the Council's decision.

### **3.0 THE APPLICATION**

3.0 A static street trading application was submitted by Bradley Smith & Barrie Turvill to trade Greek Street Food on the 17<sup>th</sup> July 2020; a copy of the application is attached at Appendix 'A'.

3.1 The application is a request to sell Greek Hot Food and Soft Drinks from a catering trailer inside the car park of Chapeltown Working Mens Club - described in the application from Thursday to Monday inclusive - 11.00 to 20.00 hours.

3.2 The site is located on a private piece of land and permission for the use of the land has been granted to the applicant by the landowners.

3.3 The application was circulated, in the usual manner, to South Yorkshire Police, South Yorkshire Fire and Rescue, Highways and SCC Planning Department on the 17<sup>th</sup> July 2020.

3.4 Notices of the application have also been placed at the site to allow for public consultation.

### **4.0 REASONS FOR REFERRAL**

4.0 The application has been referred to the Sub-Licensing Committee as we have received the following objection to the application:

**1 x Objection against the application – by a local take away business.**

A Copy of this objection is attached at Appendix 'B'.

4.2 The content of the objection submitted refers to factors which can be taken into consideration in determining a street trading consent; these are detailed in section 2.8.2 of the Street Trading policy.

4.3 Members should note that this objection was initially submitted to a temporary consent which the applicants successfully obtained prior to this Static application. It was decided by the Head of Service that it was too late to be considered for that application and that if a full Static Consent was to be applied for after the temporary consent had expired, then this objection would be included for that application. The objector was made aware of this and subsequently submitted the objection to this application.

4.4 Members should consider all the information provided by the applicant both in their written application and in person at the hearing.

4.5 The applicant and objector have been invited to attend the Licensing Committee hearing. Copies of the invites are attached at Appendix 'C'.

4.6 A copy of the hearing procedure is attached at Appendix 'D'.

## **5.0 FINANCIAL IMPLICATIONS**

- 5.1 Street trading fees are set and reviewed annually on a full cost recovery basis. The level of fee takes into account the location, duration of consent, the trading hours and articles to be sold as well as the enforcement of the terms and conditions.
- 5.2 Fees for static consents are determined at the grant of the application therefore there are no financial implications arising from this report.

## **6.0 RECOMMENDATIONS**

- 6.1 That Members consider all the relevant information available, any representations that may be made and the street trading policy.

## **7.0 OPTIONS OPEN TO THE COMMITTEE**

- 7.1 To grant the application for a Static Street Trading Consent as applied.
- 7.2 To grant the application with amendments.
- 7.3 To defer the matter for further consideration.
- 7.4 To refuse the grant of the Static Street Trading Consent.



Steve Lonnia  
Head of Licensing and Chief Licensing Officer  
Block C Staniforth Road Depot  
Staniforth Road  
Sheffield  
S9 3HD

Date: 29<sup>th</sup> September 2020

# Appendix A

Application and relevant documents

186816

# Local Government (Miscellaneous Provisions) Act 1982

## Application for a STATIC Street Trading Consent

**Notes to Applicant**  
 All questions must be answered unless otherwise stated.  
 If relevant questions are not answered, the application will be deemed incomplete and  
 returned to the Applicant.

**\*I / \*WE HEREBY APPLY** to the Sheffield City Council for the grant of a static street trading consent (\*delete as appropriate).

### A. THE APPLICANT(S)

		1 <sup>st</sup> Applicant Mr	2 <sup>nd</sup> Applicant Mr
Q1	Full name(s) of the applicant	Bradley Smith	Barrie Turvill
Q2	Applicant(s) permanent private address	[REDACTED]	[REDACTED]
Q3	Date of birth	[REDACTED]	[REDACTED]
Q4	Nationality and place of birth	British Sheffield	British Doncaster
Q5	National Insurance No.	[REDACTED]	[REDACTED]
Q6	Do you have the legal right to work and live in the UK?	YES Details:	YES Details:
Q7	Have you ever been refused a street trading consent in this or any other area?	YES Details:	YES Details:
Q8	Telephone No	[REDACTED]	[REDACTED]
Q9	Email address	[REDACTED]	[REDACTED]

## B. COMPANY DETAILS (if applying as a Corporate body)

Q10	Name	
Q11	Registered address	
Q12	Registered number	
Q13	Telephone number	
Q14	Email address	
Q15	Please provide details of all Directors (names, addresses, dates of birth and details of any convictions). A separate sheet may be used.	

## C. THE UNIT / VEHICLE

Q16	Description of unit to be used	14ft x 8ft catering trailer
Q17	Registration number (if applicable)	N/A
Q18	Date of first registration (if applicable)	N/A
Q19	Last MOT and service (if applicable)	N/A
Q20	Size of vehicle	Height: 12FT Width: 8FT Length: 14FT
Q21	Does the vehicle meet the qualitative criteria? Your vehicle will be inspected prior to granting a consent.	Yes the unit has been inspected by SCC and was awarded a hygiene rating of 5

## D. TRADING DETAILS

Q22	Details of site to be occupied	Chapelton Working Mans Club car park, Market Pl, Chapelton S35 2UU
Q23	Location of pitch: (include site plan to scale)	See attached map
Q24	Is this private land?	Yes
Q25	If private, who owns the land and have you obtained consent from them to use the land to trade?	Chapelton Working man's club, please see attached consent
Q26	Items to be sold	Greek Street Food and soft drinks
Q27	Specify days of trade	Thursday, Friday, Saturday, Sunday, Monday
Q28	Specify times of trade (use 24 hours clock e.g. 10:00 to 16:00 hours)	11.00 till 20.00
Q29	Highways comments attached?	
Q30	Planning comments attached?	

### E. CONVICTIONS / CAUTIONS

Q31	Have any of the applicants ever been convicted of a criminal offence, whether in the United Kingdom or elsewhere?  If the answer is Yes please give full details below.	Applicant 1	No [ ]
		Applicant 2	No [ ]
<b>Details of previous convictions and/or cautions</b>			
	<b>Date of Conviction</b>	<b>Court of Conviction</b>	<b>Nature of Offence</b>
	<b>Sentence</b>		
	<b>Applicant 1</b>		
	<b>Applicant 2</b>		

## F. CHECK LIST

The following documents must be attached with this application:

(tick)

Appropriate fee (if short term) or non refundable fee of £100	
Your current passport	x
Your current drivers licence	x
One other proof of identity, showing your name and current address (recent utility bill, bank statement etc)	
Right to work documentation (if applicable)	
Two colour (recent and identical) passport size photographs signed and dated on the reverse as a true likeness.	
If trading from private land, written confirmation from the landowner	
Ordnance survey map of at least 1:1250 scale clearly identify the proposed trading position. An additional map to scale showing its proximity to other similar retail outlets within an 800 metre radius.	
Photographs of the vehicle / unit showing front, side and rear.	
Confirmation in writing that you have consulted with the Highways Department	
Confirmation in writing that you have consulted with the Planning Department	
Details of any food hygiene qualifications (unless trading in non food items)	
If trading in food, confirmation that the business has a food hygiene score rating of 3 or more.	
Confirmation that your vehicle meets the quality criteria	
Any further information you may wish to submit in support of your application	

The following documents must be forwarded to us before the grant of your consent:

(tick if enclosed with this application)

The remaining quarterly fee or full annual fee.	
Certificate of insurance in respect of the vehicle / unit	
Appropriate vehicle test	
Public liability insurance (minimum of £2,000,000)	
Written confirmation that the vehicle meets the Council's food safety standards	
Waste management contract	
Declare that you have registered as a food business	

## G. DECLARATION

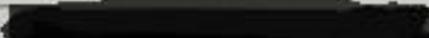
**WARNING**

Paragraph 10(3) of Schedule 4 to the Local Government (Miscellaneous Provisions) Act 1982 gives the following warning:-

"Any person who, in connection with an application ....for a street trading consent, makes a false statement which he knows to be false, in any material respect, or which he does not believe to be true, shall be guilty of an offence."

I / We,

- declare that all the information I have given in this application is complete and correct;
- declare that I am over 17 years of age (in cases of individual applicants)
- declare I understand and will comply with the Sheffield City Council Street Trading Consent Conditions;
- undertake to pay Sheffield City Council the relevant consent fee in advance whether demanded or not;
- understand that consents are not transferable;
- understand that the Local Authority reserve the right to make further enquiries with South Yorkshire Police as a result of this application as they may consider desirable; and
- understand that giving false information is an offence and may result in prosecution and / or a street trading consent being refused or revoked:

Applicant 1	
Signature:	.....
Print name:	.....Bradley Smith.....
Date:	... 16/07/20.....
Capacity:	...Owner.....
Applicant 2	
Signature:	.....
Print name:	.....Barrie Turvill.....
Date:	.....16/07/20.....
Capacity:	.....Owner.....

Please read these notes before completing the application form.

- If there is insufficient room on this form to fully answer the questions; or if you wish to make any further statement in support of your application, please do so on a separate sheet of paper attached to this form.
- None of the information which you supply on (or with) this form will be treated as confidential except where it relates to convictions.
- The Council is under no obligation whatsoever to grant a consent to any person; you will be notified of the result of this application, as soon as possible.

Please return the fully completed form and all attachments to:

Licensing Service,  
Block C, Staniforth Road Depot

## Privacy Notice – Street Trading

### How we will use your information

The information provided to us will be used to help us process your application.

Your personal data is processed under a contract to which you are party to through your application for a licence (as per Article 6(1)(b) of the General Data Protection Regulation). In terms of special category data, your information is processed as it is necessary for the performance of a task carried out in the public interest (as per Article 9(2)(g) of the General Data Protection Regulation).

Your application will be processed in line with the following pieces of legislation:

- Local Government (Miscellaneous Provisions) Act 1982

### Who we will share your information with

We may share your information with the following third parties in order to inform decision making:

- South Yorkshire Police
- South Yorkshire Fire and Rescue
- Sheffield City Council Planning Department
- Sheffield City Council City Centre Management Team
- Sheffield City Council Highways Department
- Sheffield City Council Safety Advisory Group (SAG)
- Sheffield City Council Food Hygiene Department
- Sheffield City Council Health Protection
- Sheffield City Council Park and Countryside Service
- Other Local Authorities relevant to your application
- Other Council Services

### How long we will keep your information

The information you provide will be kept for the duration of your licence, plus six years, after which time it will be deleted.

The information will be stored either in paper form and/or electronically on a secure council database.

### What are your rights

You have rights under Data Protection law. For further details about your rights, the contact details of our Data Protection Officer and your rights to make a complaint please see our Data Protection web page:

<https://www.sheffield.gov.uk/privacy>

If you do not have access to the internet, please contact us and we will be able to provide paper versions of the information you require.

I have read and understood the information provided in this form and understand my personal information will be used in the processing of my application and/or request.

Name: BRADLEY SMITH

Signature: 

Date: 16/7/20







## Chapelton Working Men's Club

Market Place  
Chapelton  
Sheffield  
S35 2UU

Tel: 0114 2462570

02.06.2020

To whom it may concern

Dear Sir,

I can confirm that Brad Smith and Anne Turvill have permission from the landowners of the above site to trade on the Club carpark until further notice.



R. Caswell  
Secretary

Serial No:  
10439188

To confirm the validity of the Registered Gas Engineer please contact Gas Safe on 0800 408 5500 or www.gasregister.co.uk

SHEET 1

# MOBILE CATERING VEHICLE/TRAILER CHECK

NAME OF REGISTERED ENGINEER

This safety check is for gas safety purposes only in accordance with The Gas Safety (Installation and Use) Regulations 1998

JSR AGENT 555



**Stephen Taylor Mobile Caravan Engineer**  
 as Safe Reg No: 517897  
 Beckton Court,  
 Jeffield, S20 7LZ  
 I. No. 07970 735 249

Name: **S. TAYLOR**  
 Address: **BECKTON COURT, JEFFIELD, S20 7LZ**  
 TEL No: **07970 735 249**

**Vehicle Details**

11 Chassis No: **None** Vehicle  Trailer  No. Of Appliances Tested: **7**

12 LPG cylinder routing satisfactory? (Y/N) **Y** Is the Emergency Control Valve accessible and operable? (Y/N) **Y** LPG regulator operating pressure: **37**

13 Ignition test satisfactory? (Y/N) Is the gas installation openwork satisfactory? (Y/N) **Y** LPG regulator lock up pressure: **45**

**Appliance Details**

Appliance Type	Appliance Model	Appliance Make	Appliance Serial Number	Type of Flue (if/where)	Is Appliance secure (Y/N)	Is an isolation valve fitted (Y/N)
KERDAO	RECUWAY	KERDAO	—	FL	Y	Y
COOKER	—	COOKER	URGENTBORE	FL	Y	Y
SINK	—	SINK	—	FL	Y	Y
BAIN HARE	—	BAIN HARE	—	FL	Y	Y

**Emergency Details**

Operating Pressure in table and/or from pipe in kitchen	Are Safety Devices Working? (Y/N)	Emergency Ventilation? (Y/N)	Flue Valve Closed (Pass/Fail)	Flue Clearance Checked (Pass/Fail)	Appliance Serviced (Y/N)	Appliance Safe to Use (Y/N)	Is a Fire Engine available? (Y/N)	Is a Fire Blanket Available? (Y/N)	Is the correct Safety Method as stated? (Y/N)	Is LPG Safety Information on display (Y/N)
37 HBAR	Y	Y	PASS	PASS	Y	Y	Y	Y	Y	Y
37 HBAR	Y	Y	PASS	PASS	Y	Y	Y	Y	Y	Y
37 HBAR	Y	Y	PASS	PASS	Y	Y	Y	Y	Y	Y

**Safety Details**

**Defective Identified**

**Warning Advice Issued? (Y/N)**

**Removal Work Undertaken**

**Details of Work Required**

Issued By: **[Redacted]** Date: **29-05-2021** Signed By: **STEPHEN TAYLOR** ID Card No: **4838297** Date: **29-05-2021**

Vehicle/Trailer Owner: **[Redacted]** Station/Club/Engineer: **[Redacted]**

The final Safety Check Must be Completed By: **29-05-2021**



Bio UK Fuels Sheffield Ltd. Unit 3 The Ickles, Sheffield Rd, Rotherham, S60 1DP

Company Name: Bio UK Fuels Sheffield Ltd  
 Registered Office: Unit 3 The Ickles, Sheffield Rd, Rotherham, S60 1DP  
 Telephone: 01709 373248  
 Email: [info@bioukfuels.co.uk](mailto:info@bioukfuels.co.uk)

Service collection of waste loading on 1st Jan 2019

Collection period		Month											
		Mar-1	Apr-1	May-1	Jun-1	Jul-1	Aug-1	Sep-1	Oct-1	Nov-1	Dec-1		
Jan-19	Feb-19	0	0			0	0	0	0	0	0	0	0
Jan-20	Feb-20	0	0			0	0	0	0	0	0	0	0
<b>2019 Total</b>		<b>0</b>											
<b>2020 Total</b>		<b>0</b>											

Bio UK Fuels Sheffield Ltd. Unit 3 The Ickles,  
 Sheffield Rd, Rotherham. S60 1DP.  
 Tel [01709373248](tel:01709373248) or [www.bioukfuels.co.uk](http://www.bioukfuels.co.uk).

**Privacy notice**

You may provide us with information by filling in forms, on our website, or by corresponding with us by phone, email or otherwise. The personal information you provide may be your name, address, email address and phone number and any other information about yourself to enable

Ex 21



# MOT test certificate

i Vehicle identification number  
**WDA8908E3525553406**

ii Registration number  
**YKTHPX**

iii Country of registration  
**GB**

Make and model  
**MERCEDES-BENZ SPRINTER**

iv Vehicle category	v Mileage	vi Mileage history	
<b>N1</b>	<b>110,775 miles</b>	<b>107,075 miles</b>	<b>28.02.2019</b>
		<b>103,821 miles</b>	<b>06.03.2018</b>
		<b>97,789 miles</b>	<b>01.03.2017</b>

**Pass**

**Monitor and repair if necessary (advisories)**

- Oil leak, but not excessive (rear diff) [8.4.1(a)(i)]

vii Date of the test  
**05.03.2020**

viii Expiry date  
**05.03.2021**

To preserve the anniversary of the expiry date, the earliest you can present your vehicle for test is 05.02.2021.

ix Location of the test  
**84 HOLYWELL ROAD, SHEFFIELD, S4 8AS**

x Testing organisation and inspector name  
**658380 JUST TEST AUTOS  
D. PALFREYMAN**

MOT test number  
**6585 5048 1248**

Check that this document is genuine by visiting [www.gov.uk/check-mot-history](http://www.gov.uk/check-mot-history)

If any of the details are not correct, please contact DVSA by email at [enquiries@dvsa.gov.uk](mailto:enquiries@dvsa.gov.uk) or by telephone on 0300 1239000.

Receive a free annual MOT reminder by subscribing at [www.gov.uk/mot-reminder](http://www.gov.uk/mot-reminder) or by telephone on 0300 1239000.

Thank you for recycling your waste cooking oil with Bio UK Fuels (Sheffield) Ltd.

When your storage container is full please contact us

0114 2465623 or email [sheffield@broudfuels.co.uk](mailto:sheffield@broudfuels.co.uk)

Working with us is also a great way to communicate that you're doing your bit for the local environment and helping make Yorkshire a little greener.

It doesn't have to cost the earth to save the planet!

Waste carrier licence number 021989

Registered in England 1442629

VAT Number 822265956

# Greek Wraps @ Street Food Catering

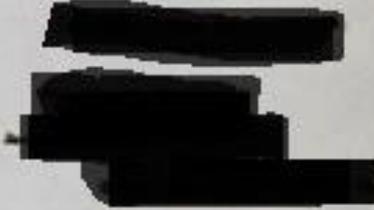
Mobile caterer



Greek Wraps @ Street Food Catering



Bradford  
4 Tyne Street  
BC1 1BJ



06/07/2020

## Classic Essentials Account

Statement number: 41  
Effective from: 10 June 2020 to 08 July 2020

### Your Account

Date of previous statement	09 June 2020
Balance on 10 June 2020	£323.46
Money in	£396.36
Money out	£375.48
Balance on 08 July 2020	£444.34

### Your Interest Rates

Overdraft	20.9%	Overnight	1.9%
Current	1.9%	Fixed	1.9%

APR is the Annual Percentage Rate and represents what the lender will charge on a £100 loan over 12 months. APR is the percentage rate of interest payable on the balance of money out of the card applicable to you. This is the rate of interest which would be payable after allowing for deductions of interest on the applicable APR.

### Fees Explained

**Returned fees fee:** This fee will charge when you do not have enough available funds to make a payment via debit card and we do not agree to give you a refund or chargeback. Interest will apply for payment. The fee is £1.00 for each returned debit card £5.00 in value.  
**Other services:** There are fees for other services you have opted for. For card that uses details of our Banking Charges apply at [www.wool.co.uk](http://www.wool.co.uk). The monthly cap on overcharged debit card charges for the Classic Essentials Account amount to £50. Further details can be found below at [www.wool.co.uk/overdraft](http://www.wool.co.uk/overdraft).  
Fees and interest rates may have changed during the period covered by this statement. For details please see your regular statements.

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Useful information

5 (Very Good) by Sheffield City Council  
on 12th December 2019.

**Food Hygiene and Safety**



**Very Good**

**Structural Compliance**



**Very Good**

**Confidence in Management**



**High**

**Sheffield**  
**City Council**



*Information last updated 15th July 2020.*

2016/0001



**Liability Protection for Members of NMTF Ltd**

**COVER NOTE - VALID UNTIL MIDNIGHT ON 23/05/2020**

Your membership card replaces this cover note. You will receive this within 14 days.

Name: Mr Bradley Smith  
Membership Number: [REDACTED]

For the information of Market Authorities, Market Officers and other whom it may concern, the member named is protected by the policy below for as long as their membership is active. This can be checked by looking at the expiry date on an NMTF membership card. It is requested that due consideration and priority be given, whenever possible.

The following information has been provided by Aviva

CLIENT	Members of NMTF Ltd
POLYPER	Aviva Insurance Limited
POLICY NUMBER	[REDACTED]
START DATE	27/12/19
END DATE	30/12/20
POLICY FORM	Corporate & Specialty Risks Combined Liability
BUSINESS DESCRIPTION	Market Traders
<b>Cover</b>	
EMPLOYERS LIABILITY	Limit of indemnity - £10,000,000
PUBLIC/PRODUCTS LIABILITY	Limit of indemnity - £10,000,000

Protection is for any market, on any day, anywhere in the European Union

**Extended Definition of Market Traders**

It is hereby noted that the meaning of Market Trading extends to include:

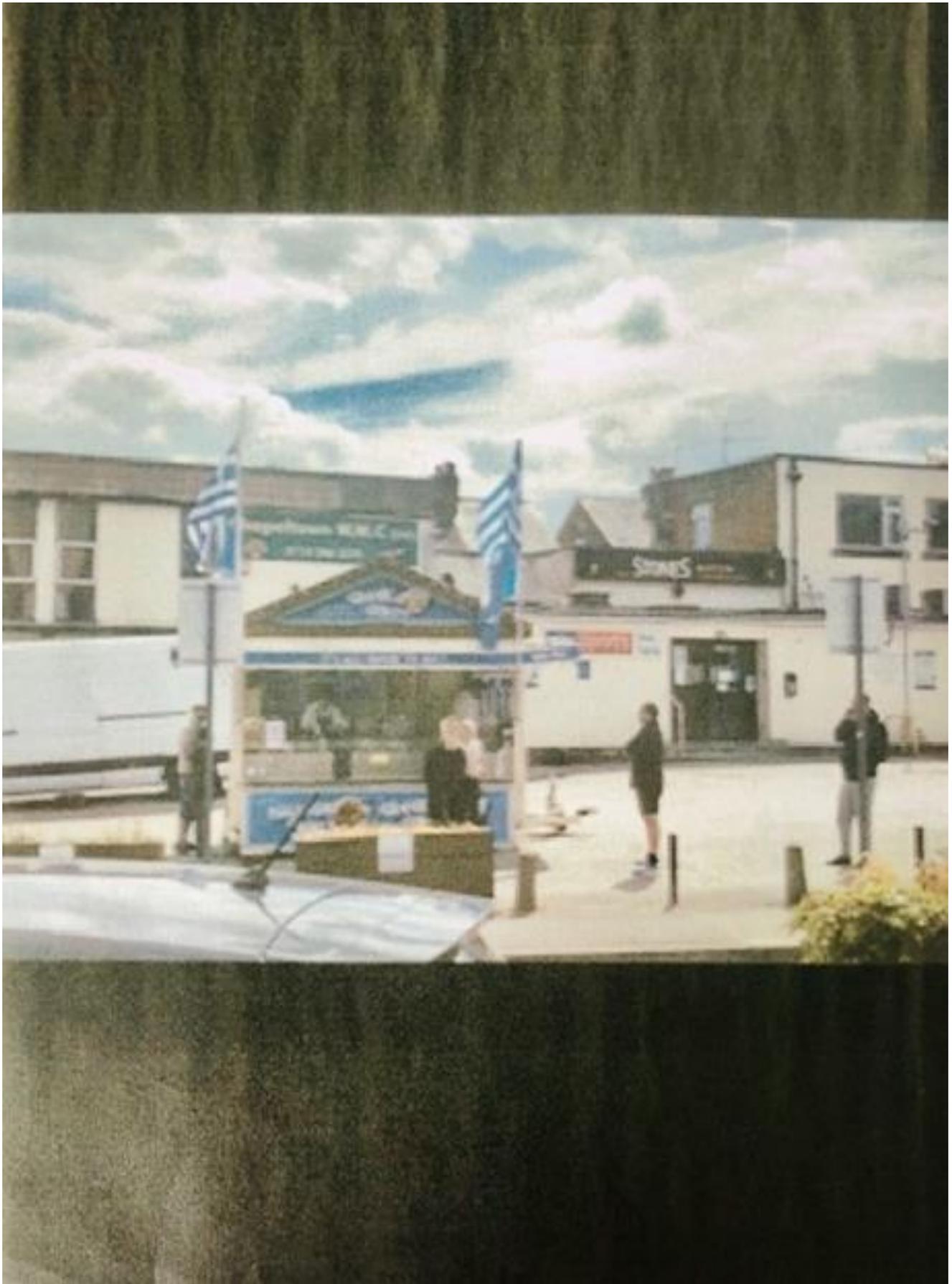
- a) Aisles of shopping centres
- b) Markets
- c) Single shows e.g. Fairs and Concerts
- d) Stalls/Stands outside stations, football grounds and the like
- e) Exhibitions/Trade fairs
- f) Fairs
- g) Kiosks, including those at shopping centres

And similar occasions, providing that they are trading from a stall and the nature of the business is the same as a Market Trader, trading from a stall not a shop, except for food units in indoor markets.

www.nmtf.co.uk

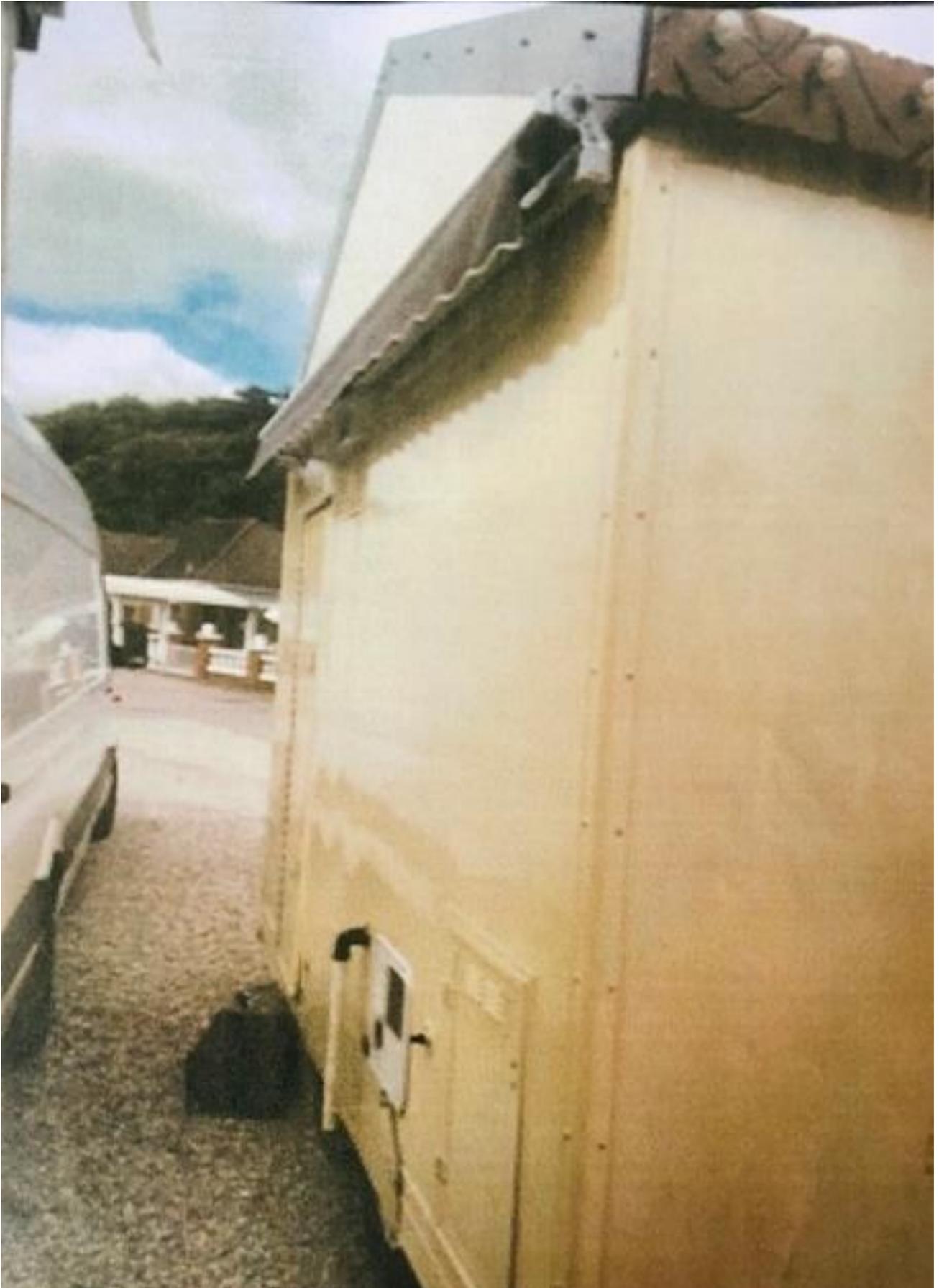












# Appendix B

1 x Objection

Dear sir or madam

I'm regarding to the Greek street food van is parking opposite my take a way shop which is affected on my business I'm strolling because of the coronavirus I paid rent and tax if the van continues to staying next to my take way shop and I have to closed very likely. im not happy to given the promotions to continue .

Thank you for your co operation. Osman Mohammad director of Chapeltown best kabab 10 Lund said S35, 2up

Sent from Yahoo Mail for iPhone

# Appendix C

Invites to hearing

# SHEFFIELD CITY COUNCIL

## LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982

**Street Trading –Static Street Trading Application –  
Chapelton Working Mens Club Car Park – Greek Street Food**

### **IMPORTANT: NOTIFICATION OF A COMMITTEE MEETING**

**To:** Mr Bradley Smith & Mr Barrie Turvill

**Sent via email:** [REDACTED] & [REDACTED]

**LEGISLATION:** Local Government (Miscellaneous Provisions) Act 1982

**LICENCE TYPE:** Static Street Trading Consent –  
Chapelton Working Mens Club Car Park – Greek Street Food

I refer to the above and your application for the grant of a static street trading consent.

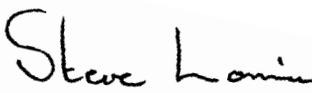
This matter has been referred to the Licensing Committee of Sheffield City Council for determination. Full details are provided in the report enclosed and to the Committee. The Licensing Committee has the authority to decide what action to take in relation to each application.

**The Committee has indicated that it expects applicants and interested parties and objectors to attend the meeting.**

Due to ongoing restrictions with COVID-19, the meeting in respect of the application will take place **via ZOOM on Tuesday 29<sup>th</sup> September 2020 at 3pm. An online link to the meeting will be sent to you prior to the hearing.**

**PLEASE NOTE:**

I would be grateful if you could confirm that you will be attending by emailing the Licensing Service on [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk) as soon as possible and provide and confirm an email address to send the zoom video link to.

  
.....

Steve Lonia  
Chief Licensing Officer  
Head of Licensing

Date: 11<sup>th</sup> September 2020

**IMPORTANT: A DECISION IS LIKELY TO BE MADE ON THIS ISSUE WHETHER YOU MAKE REPRESENTATION OR NOT.**

Licensing Service, Business Strategy and Regulation, Block C Staniforth Road Depot,  
Staniforth Road, Sheffield, S9 3HD Telephone 0114 2734264

# SHEFFIELD CITY COUNCIL

## LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982

Street Trading –Static Street Trading Application –  
Chapelton Working Mens Club Car Park – Greek Street Food

### IMPORTANT: NOTIFICATION OF A COMMITTEE MEETING

To: Mr Osman Mohammad

Sent via email: [REDACTED]

**LEGISLATION:** Local Government (Miscellaneous Provisions) Act 1982

**LICENCE TYPE:** Static Street Trading Consent –  
Chapelton Working Mens Club Car Park – Greek Street Food

I refer to the above and the application for the grant of a static street trading consent.

This matter has been referred to the Licensing Committee of Sheffield City Council for determination. Full details are provided in the report enclosed and to the Committee. The Licensing Committee has the authority to decide what action to take in relation to each application.

**The Committee has indicated that it expects applicants and interested parties and objectors to attend the meeting.**

Due to ongoing restrictions with COVID-19, the meeting in respect of the application will take place **via ZOOM on Tuesday 29<sup>th</sup> September 2020 at 3pm. An online link to the meeting will be sent to you prior to the hearing.**

**PLEASE NOTE:**

I would be grateful if you could confirm that you will be attending by emailing the Licensing Service on [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk) as soon as possible and provide and confirm an email address to send the zoom video link to.



.....  
Steve Lonnie  
Chief Licensing Officer  
Head of Licensing

Date: 11<sup>th</sup> September 2020

**IMPORTANT: A DECISION IS LIKELY TO BE MADE ON THIS ISSUE WHETHER YOU MAKE REPRESENTATION OR NOT.**

Licensing Service, Business Strategy and Regulation, Block C Staniforth Road Depot,  
Staniforth Road, Sheffield, S9 3HD Telephone 0114 2734264

# Appendix D

Hearing procedures

## **STREET TRADING CONSENT APPLICATION SUB-COMMITTEE HEARING PROCEDURE**

**This procedure has been drawn up to assist those parties attending Street Trading Consent Committee hearings.**

1. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
  2. The Chair will ask the applicants and interested parties to formally introduce themselves.
  3. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
  4. Hearing Procedure:-
    - (a) The Licensing Officer will introduce the report.
    - (b) Questions concerning the report can be asked both by Members and the applicant.
    - (c) The applicant/consent holder (or his/her nominated representative) will then be asked to:-
      - (i) detail the application;
      - (ii) provide clarification on the application and respond to the representations made.
    - (d) The Chair of the Licensing Committee will invite Members of the Sub-Committee and all other parties present to put any relevant questions to the applicant and/or his/her representative.
    - (e) Consultees / interested parties will be invited to present their representations or elect a spokesperson (which may be a Councillor) to speak on their behalf. New representations must not be raised.
    - (f) The Chair of the Licensing Committee will invite Members of the Sub-Committee and all other parties present to put any relevant questions to the consultees / interested parties.
    - (g) The consultees / interested parties will be invited to sum up. A maximum of 5 minutes will be allowed.
    - (h) The applicant will be invited to sum up. A maximum of 5 minutes will be allowed.
    - (i) The Licensing Officer will then detail the options.
    - (j) There will then be a private session for Members to take legal advice and consider the application.
    - (k) Once a decision has been reached, all parties will be invited to return. The Sub-Committee's decision and reasons will be announced by the Chair.
    - (l) The Sub-Committee's decision will be confirmed in writing to the applicant and those parties who made representations.
- NB: 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
- 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

**There is no right of appeal against the Council's decision to refuse to grant or revoke a Street Trading Consent.**