



## SHEFFIELD CITY COUNCIL Licensing Committee

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**Report of:** Chief Licensing Officer & Head of Licensing

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**Date:** 22<sup>nd</sup> June 2020

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**Subject:** Review of Emergency Officer Delegations in response to the current situation with Coronavirus (Covid-19)

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**Author of Report:** Stephen Lonnia

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**Summary:** To review the additional delegations given to the Chief Licensing Officer and Head of Licensing to enable the ongoing management of the Licensing Service during the ongoing situation with Coronavirus (Covid-19)

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**Background Papers:** Not applicable

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**Category of Report:** OPEN

# Report of the Chief Licensing Officer & Head of Licensing to the Licensing Committee

Ref 00/20

## Review of Temporary Delegations given to the Chief Licensing Officer & Head of Licensing

### 1.0 Purpose of the report:

- 1.1 To review the additional temporary delegations to the Chief Licensing Officer & Head of Licensing to enable the continued management of the Licensing Service during the ongoing position with Coronavirus (Covid-19)

### 2.0 Background:

- 2.1 Members will be aware that on the 27<sup>th</sup> April 2020 a report was placed before the licencing committee as the Licensing Service were facing very different and difficult challenges as they responded to the outbreak of Covid-19 and the lockdown.

- 2.3 At the meeting of the 27<sup>th</sup> April 2020 in brief terms the committee resolved that it:-

- (b) approves the proposal to deal with Covid-19-related issues by decision makers, departing from policy where appropriate rather than seeking a wholesale change of existing policies:
- (c) agrees that temporary, additional delegated powers be granted to the Chief Licensing Officer with regard to the determination of all applications for the grant, renewal, transfer and variation of licences, permits and consents in relation to the licensing systems referred to in the report now submitted;

- 2.4 It was also resolved the Chief Licensing Officer & Head of Licensing submit a bi-monthly report to the Licensing Committee to enable a review and more detailed discussion of individual cases where delegated powers had been used.

### 3.0 Emergency Delegated Powers

- 3.1 A short presentation will be given to provide members an overview of what has happened since the delegations were put in place in April.

### 4.0 Financial Implications

- 4.1 There are no financial implications attached to this report.

## **5.0 Legal Implications**

5.1 This report has been checked and approved by Legal Services.

## **6.0 Recommendations**

6.1 To note the contents of this report and the verbal presentation given by the Chief Licensing Officer & Head of Licensing and leave the delegations in place.

## **7.0 Options**

7.1 To amend the delegations and review in two months

7.2 To leave the delegations in place and review in two months

7.3 To remove the delegations

Stephen Lonnia  
Chief Licensing Officer & Head of Licensing  
11<sup>th</sup> June 2020

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